

**WESTERN WAKE PARTNERS
Policy Advisory Committee
Draft Minutes**

Monday, August 30, 2010, 5 p.m.
Cary Town Hall, Conference Room #10035
316 N. Academy Street, Cary, North Carolina
www.westernwakepartners.org

Present: Apex: Mayor Keith Weatherly and Town Manager Bruce Radford; Cary: Mayor Harold Weinbrecht and Town Manager Ben Shivar; Holly Springs: Mayor Dick Sears and Town Manager Carl Dean; and Morrisville: Mayor Jackie Holcombe and Town Manager John Whitson

A. COMMENCEMENT

1. Call to Order (Apex Mayor Weatherly)

Mayor Weatherly called the meeting to order at 5 p.m.

2. Approval of the minutes of the Policy Advisory Committee held on March 29, 2010.
<http://www.westernwakepartners.com/PAC/2010/PAC%20Minutes%20Only%2003-29-10.pdf>

ACTION: Mr. Dean moved to approve the minutes of the March 29, 2010 meeting; Mayor Holcombe provided the second. The committee granted unanimous approval.

B. ITEMS FOR DISCUSSION

Mayor Weatherly stated item B.3. was removed from the agenda.

1. Consideration of Items Related to Town of Apex Site 14 Water and Sewer Annexation Policy (PAC11-06)
(Exhibit A, attached to and incorporated herein)

Speaker: Leila Goodwin, P.E., Water Resources Manager, Town of Cary

Mayor Holcombe asked about addendum #2 – Payment for on-site service lines will be provided directly by the Town of Apex to the plumbing services contractor if prearranged. Mr. Radford stated this addendum gives homeowners the choice of being reimbursed for payment of plumbing services instead of the Town of Apex paying for them. He said reimbursement will need to be prearranged because the Town needs time to prepare for it.

Mayor Holcombe asked if someone would be eligible for reimbursement if they miss the prearrangement. Mr. Radford said yes.

ACTION: Mayor Weinbrecht moved to approve the Technical Advisory Committee recommendation outlined in Exhibit A; Mr. Radford provided the second. The Committee granted unanimous approval.

2. Consideration of Public Comments Received Since ROD Issued and Further Action (PAC11-07)
(Exhibit B, attached to and incorporated herein)

Speaker: Goodwin, P.E., Water Resources Manager, Town of Cary

Mayor Weinbrecht asked if the current plan addresses reclaimed water. Ms. Goodwin stated it provides for the space, but doesn't include a bulk filling station or the facility's need for it.

Mayor Weinbrecht asked about the reclaimed water onsite. Cary P.E. Project Manager Alexandra Jones explained there is reclaimed water for onsite usage, but there isn't a bulk filling station for delivery to the public sector.

Mayor Weinbrecht asked for the additional cost of a bulk filling station. Ms. Jones said it would cost about \$100,000.

Mayor Weinbrecht said existing facilities have a bulk filling station, and he believes this one should. Mayor Holcombe agreed.

Mayor Holcombe asked about the recommendation for a recreational area being placed on this site. Ms. Goodwin said several citizens have made comments about it.

Cary Director of Public Works & Utilities Steve Brown said staff wants to know if planning should be done for a recreational area at the water facility.

Mayor Weinbrecht asked if the Town of Apex has a plan for a recreational area. Mayor Weatherly said there is no specific plan, but as the surrounding area grows a plan could be incorporated. He said the assumption is that this will be an Apex park and maintained by Apex.

Mayor Weatherly said the comments indicated that there would be issues with having an active recreational area on site. He said the vicinity of the Apex fire station was mentioned as an alternative site.

Mr. Radford stated when Apex is ready to develop in that area, they will work closely with Wake County.

Mayor Holcombe wants to know if Wake County would be interested in placing something in that area. Mayor Weinbrecht stated it might be worth directing staff to check with Wake County for any plans they might have for that area or with other parks.

ACTION: Mayor Weinbrecht moved to approve the Lead Agency recommendation in Exhibit B; adding specific direction for staff to gather information from Wake County about future parks; Mayor Sears provided the second. The committee granted unanimous approval.

3. Property Acquisition (PAC11-04)

Speaker: Alexandra Jones, P.E., Project Manager, Town of Cary

(This item was removed from the agenda.)

4. Consideration of Development of Land Management Plan (PAC11-05) **(Exhibit C, attached to and incorporated herein)**

Speaker: Alexandra Jones, P.E., Project Manager, Town of Cary

No action is requested.

5. FYI item concerning Small and Disadvantaged Business (MWBE) utilization approach (PAC1103) **(Exhibit D, attached and incorporated herein)**

Speaker: Alexandra Jones, P.E., Project Manager, Town of Cary

No action is requested.

6. Consideration of Adopting Project Logo (PAC11-01)
(Exhibit E, attached to and incorporated herein)

Speaker: Susan Moran, Public Information Officer, Town of Cary

ACTION: Mayor Weinbrecht moved to adopt the proposed new project logo presented by staff in Exhibit E; Mayor Sears provided the second. The committee granted unanimous approval.

7. Draft Community Relations Plan (PAC11-02)
(Exhibit F, attached to and incorporated herein)

Speaker: Susan Moran, Public Information Officer, Town of Cary

Ms. Moran stated consultants are finalizing the first version of the Community Relations Plan. She said in order for this document to be successful it will always be a draft so it can be ever changing.

No action is requested.

C. OTHER BUSINESS

1. Status updates

SRF Funding

Ms. Goodwin stated more information on the State Revolving Funds loan application packages for the Towns of Cary and Apex should be received around November.

Design

The status update on the design is included in the permit process table within Exhibit B.

Mayor Weatherly asked Mayor Sears for the status of Holly Springs' continued participation in this project. Mayor Sears stated they are still looking at all possibilities, and should have answer within the next several months.

D. CLOSED SESSION

Closed session was not called.

E. NEXT MEETING

The next meeting is Thursday, October 21, 2010, at 5 p.m.

F. Adjourn

The meeting adjourned at 5:30 p.m.