

Draft

**Western Wake Partners
Policy Advisory Committee**

Minutes

Thursday, October 21, 2010, 5 p.m.
Cary Town Hall, Conference Room #10035
316 N. Academy Street, Cary, North Carolina
www.westernwakepartners.org

Present: Apex: Mayor Keith Weatherly and Town Manager Bruce Radford; Cary: Mayor Harold Weinbrecht; Morrisville: Mayor Jackie Holcombe and Town Manager John Whitson

Others Present: Apex: Public Works Director Tim Donnelly; Cary: Assistant Town Manager Mike Bajorek, Town Attorney Chris Simpson, Public Information Officer Susan Moran, Public Works and Utilities Director Steve Brown, Engineering Director Tim Bailey, Project Manager Alexandra Jones, Real Estate Manager Tommy Cline, Town Clerk Sue Rowland; Morrisville: Development Services Director Tim Gauss; and Lead Partner Attorney John Cook

A. Commencement

Call to Order (Mayor Weatherly)

Mayor Weatherly called the meeting to order at 5:00 p.m.

B. Approval of Minutes

ACTION: Weinbrecht moved to approve the minutes of the September 29, 2010 meeting; Holcombe provided the second. The committee granted unanimous approval.

C. Item(s) for Discussion:

1. Consideration of Construction Bidding Schedule (PAC11-08)
Speaker: Alexandra Jones, P.E., Project Manager, Town of Cary

Report to the Policy Advisory Committee (PAC11-08)

Date: October 21, 2010
To: Policy Advisory Committee
From: Lead Agency
Prepared by: E. Alexandra Jones, P.E., Engineer, Town of Cary
Subject: Consideration of Construction Bidding Schedule

Background

Contract 1 – Liquid Treatment for the Western Wake Regional Water Reclamation Facility (WRF) has an anticipated thirty-six month construction duration and is expected to be the critical path for the overall Western Wake facilities to be operational. This project is currently in the permitting phase, and a construction contract cannot be awarded until after the State Construction Grants and Loans office has issued an Authorization-to-Construct (ATC) for the project. However the bid process, which will take approximately four months, could be initiated before the ATC has been issued. Bids would not be opened until the ATC had been issued, but having the bid process run concurrently with permitting could save several months on the overall project schedule. If the issuance of the ATC were to be delayed, the bid period could be extended as needed.

Summary

Contract 1 – WRF Liquid Treatment has an anticipated thirty-six month construction duration and is expected to be the critical path for the overall Western Wake facilities to be operational. If the

bid process were initiated prior to the State's issuing an ATC, the overall project schedule could be shortened by several months.

Requested Action

Approve advertising Contract 1 – WRF Liquid Treatment for bids prior to issuance of the Authorization-to-Construct from Construction Grants and Loans should it appear to be beneficial to the overall project schedule.

Jones presented the construction bidding schedule report herein.

ACTION: Weinbrecht moved to approve advertising Contract 1 – WRF Liquid Treatment for bids prior to issuance of the Authorization-to-Construct from Construction Grants and Loans should it appear to be beneficial to the overall project schedule; Holcombe provided the second. The committee granted unanimous approval.

D. Closed Session

ACTION: Weinbrecht moved to hold a closed session for the following reason; Holcombe provided the second. The committee granted unanimous approval.

PURSUANT TO G.S. 143-318.11(A)(3), CLOSED SESSION IS NEEDED TO:

CONSULT WITH ATTORNEYS EMPLOYED BY AND/OR RETAINED BY THE LEAD PARTNER IN ORDER TO PRESERVE THE ATTORNEY – CLIENT PRIVILEGE BETWEEN THE ATTORNEYS AND THE WESTERN WAKE PARTNERS.

E. Return to Open Session

ACTION: Weinbrecht moved to return to open session; Holcombe provided the second. The committee granted unanimous approval.

F. Adjourn

ACTION: At 5:44 p.m. Weinbrecht moved to adjourn; Holcombe provided the second. The committee granted unanimous approval.